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| Team Meeting | DateTimeLocation |

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| --- | --- | --- | --- |
| Meeting called by: | Fenil Rana | Type of meeting: | Working on Power point |
| Facilitator: | Esteban Martinez | Note taker: | Robert Hall |
| Timekeeper: | William Kaminski |  |  |

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| Attendees: | Fenil Rana, Esteban Martinez, William Kaminski, Robert Hall |

# 04/22 Meeting Minutes

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| Agenda item: | Making changes on power point presentation | Presenter: | Fenil Rana |

#### Discussion:

We discussed about how to make more attractive slides and which slides needs to be fix.

#### Conclusions:

Enter conclusions here.

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * Enter action items here | Enter person responsible here | Enter deadline here |
| * Enter action items here | Enter person responsible here | Enter deadline here |
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| Agenda item: | Enter agenda item here | Presenter: | Enter presenter here |

#### Discussion:

To get started right away, just tap any placeholder text (such as this) and start typing to replace it with your own.

#### Conclusions:

Enter conclusions here.

| Action items | Person responsible | Deadline |
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| * Enter action items here | Enter person responsible here | Enter deadline here |
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| Agenda item: | Enter agenda item here | Presenter: | William Kaminski |

#### Discussion:

To get started right away, just tap any placeholder text (such as this) and start typing to replace it with your own.

#### Conclusions:

Enter conclusions here.

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * Enter action items here | Enter person responsible here | Enter deadline here |